

Billing Account Information Form

Business Information				
Business Name				
Street Address City, State, Zip Code				
Contact Name for Billing				
Phone Number for Contact/email				
List of Accounts				
Type of account: Recording/Research/ZIP	Researcher's Name (if applicable)	Phone Number	Username	Password
<i>Example-Research</i>	<i>John Brown</i>	<i>000-000-0000</i>	<i>PulaskiJB</i>	

Please read the following information before setting up accounts with the Pulaski Circuit/County Clerk's Real Estate Department.

Type of Account: You may request an **ESCROW** account for recording purposes and/or a **CHARGE** account for research purposes.

Note:

- RECORDING accounts are ESCROW ONLY.
- The main difference between an escrow account and a charge account is, an escrow account is **prepaid**.
- Zip Disc Accounts pay a monthly fee of \$300.00 for the recording data from the FTP website and must always maintain a positive escrow balance.
- Escrow accounts need to have the payment in by the 10th of each month.
- New RECORDING accounts **MUST** always maintain a positive escrow balance.
- New RESEARCH account holders are required to prepay \$100.00 and maintain a positive balance.

Signature of Billing Contact

Agent for Billing Contact

Real Estate Clerk